2524 Cudahy St, Huntington Park 90255, CA

(323) 395-4163 • KEVIN\_LICHTENWALTER@YAHOO.COM

**KEVIN LICHTENWALTER**

OBJECTIVE

I am seeking employment in where I can fully use my knowledge, skills and dedication to succeed and help the company grow.

**WORK EXPERIENCE**

**10/2012-06/2013 After-School All-Stars**

Program Leader:

* Responsible for twenty children during homework and enrichment

time.

* Ensured students homework would be accurate and complete.
* Audit of students’ attendance.
* Coach of all sports activities.
* Coached a team of 15 student athletes in soccer to compete in a tournament.

**08/2013-08/2014 Willams’ Garcia Construction**

Construction worker:

* Assisted in remodeling homes or business.
* Ensured all equipment was organized and put away at end of work day.

**08/2014-08/2015 Present United Parcel Service (UPS)**

Package handler:

* Unload incoming trailers in the amount given.
* PPH 1,200

**08/2015-03/2016 NEXT LEVEL APPAREL**

Shipping clerk:

* Processed orders to get ready for shipment
* Inspected large orders before dispatched
* Worked with customer service to have orders out in a timely manner
* Managed emails and excel sheets to prioritize incoming orders
* Contacted Will-call customers for status on their orders
* Manage problems when shipments were delayed

**03/2016- 04/2018 MAAS HANSEN STEEL CORPORATION**

Leveler Operator

* Machine operator/ assistant
* Crane operator
* Package all material to their standard requirements
* Ensured all orders are ready for pick up
* Forklift Operator

**05/2018- Present Astro Aluminum**

Customer Service/Receiving Inspector

* Forklift Certified
* Offloading and Loading incoming customer drivers
* Tagging incoming material with customer name, PO# and date
* Scanning all incoming paperwork
* Receiving purchase orders cross matching paperwork to parts
* Inspecting parts for damage and count parts according to PO’s
* Noting dimensions and verifying thickest cross section
* Completing Contract Review Sheet after inspection per PO
* Experience with micrometers and calipers
* Microsoft Dynamics AX
* Organize incoming material
* Keeping track of material that is 3 days old and check on status
* Email customers if discrepancies in counts did not conquer with PO

**Education:**

East Los Angeles College

September 2011- 2013

Major: Kinestheology

Maywood Academy High School

High School Diploma 2011

**Knowledge and Skills:**

* Microsoft Programs (Excel, Word, PowerPoint, Outlook etc…)
* Type 50 wpm
* Computer operations
* Problem solving
* Small detailed oriented
* Responsible
* Physical training
* Familiar with all sports

**Activities and interest:**

* Play soccer at the highest competitive level in South California
* Physical wellness and nutrition
* Volunteer in reffing league games

**Languages:**

* Fluent in Spanish

**References:**

Maggie Villa (562) 416-5014

Williams Garcia (424) 477-8676

Jackie Licardie (818) 400-1449